

From: Alonzi, Tony (CSHD)

Sent: 31 January 2012 4:22 PM

To: DL-ADGs-RO-List

Cc: Juneja, Manoj (DDO); Nelson, Nicholas (CSDD); Gustafson, Daniel (OSD); Khan, Daud (OSD); Ali, Basharat (ODG); Gilmozzi, Dario (OSD); Jasinski, Helene (CSHT); Holmes, Alison (CSHT); Celentano, Louis (CSHD)

Subject: UNCT Leadership and Coordination Skills - overview and nomination process for 2012

UNCT Leadership and Coordination Skills Overview and Nomination Process

Dear Colleagues,

The purpose of this message is to invite you to provide nominations of FAO Representatives from your respective regions for participation in the UNCT Leadership and Coordination Skills Workshops held at the United Nations Systems Staff College (UNSSC) in Turin, Italy.

Programme Overview

The aim of this programme is to help strengthen leadership skills of senior UN leaders through an eight-day workshop offered four times each year, where participants share and learn from each other and reflect on their own leadership. Through attending these workshops, participants improve their skills in: (i) Leadership and facilitating/managing diverse teams; (ii) Political acumen, negotiation and consensus building; and (iii) Advocacy and media communications. More information about the programme can be found at the following link:

<http://www.unssc.org/home/themes/un-leadership/unct-leadership-and-coordination-skills>

FAO staff members who have previously attended these workshops have provided consistently good feedback on both their quality and relevance.

Workshop Dates – 2012

- | | |
|---------------------------------|--------------------------------------|
| 1. 13 – 22 March 2012 | Turin, Italy (fully booked) |
| 2. 12 – 21 June 2012 | Turin, Italy |
| 3. 11 – 20 September 2012 | Turin, Italy |
| 4. 30 October – 8 November 2012 | Turin, Italy |

Target Audience

The target audience for these workshops is Regional Representatives (ADG/RRs), Deputy Regional Representatives (DRRs); Subregional Coordinators (SRCs) and FAO Representatives (FAORs). On an exceptional basis and with approval from the ADG/RR, Assistant FAORs (Programme) at N3 or N4 level may be considered for participation.

Participation Numbers and Funding

The Organization seeks to identify two FAO participants for each workshop. The total cost of each workshop is USD 6,000. CSHT will fund 80% of the tuition fees (USD 4,800). The Regional Office is required to ensure the coverage of the remaining 20% (i.e. USD 1,200) plus travel and DSA costs.

Application Process

The selection process for these workshops is as follows:

1. The ADG/RRs should send their nominations to OSD and CSHT using the attached **email template** message by **Friday 17 February, 2012**. Please state clearly the proposed participant's name, level and function and indicate preferred dates to attend the programme June – November 2012. Please note that participants have already been selected for the March course from last year's waiting list.



Template: Mr/Ms
..., FAO Repr...

2. OSD /CSHT will review all proposals and select participants for the 2012 workshops, ensuring balanced attendance across regions.
3. CSHT will advise the ADG/RR and proposed participants whether their applications have been successful.
4. The proposed participant will need to register direct with the UNSSC within the established timeframe for the programme on the selected date. All administration relating to the course will henceforth be handled by the participant. CSH will provide the participant with the relevant account code to pay for the tuition.

Please note that the UNSSC has a very binding cancellation policy with cancellation within two weeks of course commencement incurring a penalty of 50% of course fees and cancellation within one week incurring a penalty of 100% of course fees. Responsibility for these cancellation charges rests with the relevant regional office.

Regards,

Tony Alonzi
Director, CSH